



GATEWAY
Math - Science –Technology
MIDDLE SCHOOL

2022-2023
Student Handbook

School Theme:

“The Best Way to Start the Day is at Gateway”

With

Precision –Resilience – Intentionality – Diversity – Excellence
Core Values

*We will maximize our potential to educate each student with **Precision***
*Each student will develop the sense of **Resilience** when experiencing challenges*
*We are **Intentional** about inspiring students to succeed*
*We will respect and celebrate the **Diversity** of all students*
*We will strive to create a community of **Excellence***

FROM THE PRINCIPAL'S DESK

Greetings Students and Families,



It is with humility and exuberance that I join the Gateway MST Middle family. Gateway was built on the foundation of love and is known for its dedication to greatness. It is my goal to continue the tradition with precision, resilience, intentionality, diversity and excellence. It is elating to have the opportunity to lead an amazing aggregation of middle school age students while partnering with the parents and school community.

I am entering my twenty-second year in education. My entire educational career has been in the St. Louis Public Schools District. I have served in many capacities as well as gained much knowledge in every role fulfilled. Children are the most beautiful gift on earth and I am committed to advocating for equity, resources, impeccable instruction and support for each student that walk through the doors of Gateway Middle.

I am also grateful to serve alongside the devoted administrative leadership team, faculty and staff. I look forward to the collaboration of home-to-school and the work we will do together. This year, I encourage you to bask in the theme, "The Best Way to Start Your Day is at Gateway." We will begin each day with PRIDE - Precision, Resilience, Intentionality, Diversity, and Excellence.

In closing, I encourage all of my Junior Jaguars to strive to make each day count!

Yours in Education,

Dr. White,
Principal

ASSISTANT PRINCIPAL'S MESSAGE



Welcome to the 2022-2023 school year!

It is with great honor that I introduce myself as Gateway Middle School's new assistant principal. I am incredibly grateful and excited to be joining the GMS Family for a second time! In 1996, I was a student who, walked these same halls, received a quality education, and impeccable learning experience that's provided here at Gateway Middle School. I am honored to be in this position, and look forward to working with Dr. D. White in making this a great year for all students, parents, staff, and our community.

I am entering my 6th year in education and have spent this time educating and uplifting students of different ages and backgrounds. I have worked at the elementary and middle school level teaching all subjects. I am not only an employee within the district but also a product of the SLPS district. I was born and raised in downtown St. Louis City and attended Jefferson and Gateway Elementary School, Gateway Middle School, and Gateway and Vashon High School, where I graduated from in 2003. In 2017, I received my bachelor's degree in education from Harris-Stowe University and went on to obtain my Masters in Education Administration from Lindenwood University in 2020.

I believe that with a positive attitude, a growth mindset, and good character anyone can achieve great things. I strive to instill those qualities in our young people and to be a positive role model as well. It is my goal to build positive relationships and provide a safe and nurturing educational environment that challenges our students to reach beyond their expectations to become lifelong learners who will make the world a better place.

I am excited about the possibilities that this school year will bring and proud to be reunited with the GMS Junior Jaguars Family!

Yours Truly,

Mahoganie Bryant
Assistant Principal

Welcome

On behalf of the Gateway MST Middle school faculty and staff, we welcome you and your family to the 2022-2023 school year. This handbook is provided to ensure that you are informed and aware of the school and St. Louis Public Schools rules, policies, and procedures. It should serve as a resource as you navigate through the upcoming school year. As always, if you have a question and cannot locate it in the handbook, please feel free to contact the main office at (314)241-2295. Again, welcome to the home of the Junior Jaguars!

Our History

From the moment you step into the Gateway Schools complex, you enter a world where principles, ideas, achievements and questions of science are not limited to the classroom, but permeate every part of the campus - both indoor and outdoor. A place where students are encouraged to discover learning and learn by doing. All elements of the campus work together to create this unique learning environment.

The Samuel Shepard Jr. Gateway Educational Park, opened in the fall of 1995, contains three of St. Louis Public Schools' newest and most attractive schools. Gateway Middle, Gateway Elementary and Michael Special School are truly gateways to the future for St. Louis area students.

The complex emphasizes advanced science, mathematics and technology learning. All classrooms in the elementary school are equipped with modern computer and science equipment, as are most classrooms in the middle school. Science laboratories are comparable to those at the high school level. The special school, Michael, has the most up-to-date facilities and equipment for instruction and therapy of orthopedically handicapped students.

Exhibits throughout the schools are designed to supplement educational experiences, as are outdoor features on the 18-acre campus. The courtyard spans 2+ acres and creates a landscape rich in both geometric shapes and naturalistic elements. The courtyard serves as a place where classroom instruction about math and science comes to life. Designers grouped large naturalistic program elements (forest, prairie, pond, stream and rock crags) in the eastern half of the courtyard. In the midst of these natural elements is an amphitheater with seating for presentations and outdoor lectures. The western half includes several interactive exhibits including a hydraulics laboratory, water wheel, weather station, windmill and compass. Every detail of the courtyard supports the math and science theme. Pave areas have geometric patterns and shapes, and walkways include a solar system path, embedded fossils and animal tracks. Massive, colorful geometric shapes at the courtyard's eastern edge reveal exhibit space inside the buildings.

The complex is named for Samuel Shepard Jr. In 40 years (1930-1970) as an administrator in St. Louis Public Schools, he designed and oversaw programs that raised student achievement, parental participation and community involvement. His work received national attention and was regarded as a model for school reform.

Our School

Gateway Math Science Technology Middle School is a learning environment where students are given the opportunity to experience the love of learning while enjoying growing intellectually, physically, emotionally, and socially. Students' involvement extends beyond the classroom and flourishes into a potpourri of possibilities. Our student body is diverse, integrating and celebrating, cultures, backgrounds, and experiences into a dynamic school community.

Our Mission

To inspire a dynamic learning community that fosters social and academic growth while focusing on student accountability, student achievement, and parent involvement.

Our Vision

We aim to inspire and empower students to excel both academically and socially while preparing them to be productive citizens and future leaders.

2022-2023 School Theme: "The Best Way to Start the Day is at Gateway"

Core Values:

Precision – Resilience – Intentionality – Diversity – Excellence

- *We will maximize our potential to educate each student with **Precision***
- *Each student will develop the sense of **Resilience** when experiencing challenges*
- *We are **Intentional** about inspiring students to succeed*
- *We will respect and celebrate the **Diversity** of all students*
- *We will strive to create a community of **Excellence***

School Colors: Green and Gold

School Mascot: Junior Jaguars

SCHOOL HOURS

7:40 a.m.	Breakfast
8:02 a.m.	Official start of class
3:02 p.m.	Dismissal to buses/ After School Clubs

Student Responsibility

TO OUR STUDENTS: As you mature, you are expected to assume greater responsibility for your academic and behavioral performance. Middle school is a place to learn more about you and grow into who you want to be as you prepare for High-School. This means that you must adhere to rules as they have been explained to you, as well as listed in the Students' Code and Conduct Handbook.

TO OUR PARENTS: It is critical that students see the collaboration and shared responsibility between parents and the staff of the school. We believe that this is a key component in a productive learning experience and in achieving the desired end result – a successful, contributing member of society. Attendance is imperative to your child being successful. Your support is encouraged and appreciated in ensuring that they are present each school calendar day.

Parental Involvement

YOU ARE WELCOMED! Join the Gateway Middle School PTO. Participating in the PTO is strongly encouraged. Several events throughout the year will provide opportunities to share and acquaint yourselves with the happenings of GMST. For the latest information please visit our website at www.slps.org/gatewayms for a schedule of PTO Meetings. In addition, we ask that you attend the designated parent conferences and feel free to schedule a conference with your child's teacher when needed. Parents can make appointments to meet teachers during the teachers' planning. Please refer to the SLPS district calendar for dates of conferences.

Academic Expectations

Students are expected to actively participate in all classes. The required materials must accompany the student to class each day, which will enable them to be successful. Any student who is not successful at the fifth week progress report will receive an academic concern letter for his/her parent to attend a conference with the grade level team. It is our hope that by the tenth week reporting period, evidence of improvement is observed and communicated. If concerns continues, the parent will be contacted by the assigned Academic Instructional Coach for further interventions to obtain academic success.

Attendance

Regular attendance is an important factor in student success. **Gateway Middle School students are expected to attend school daily, and to be on time.** We will work with you and your student to maintain 90% attendance. Research shows that students who attend school 90% of the time have higher academic success. In any instance of absence, tardiness, or emergency, parents are expected to notify the school secretary or parent community specialist by phone at 314-241-2295.

All students are to remain on campus for the entire school day unless they are involved in an out-of-building activity approved by the administration or if the legal parent /guardian or designee (listed on emergency release form) picks up the student for early dismissal. **No student will be released to any person under the age of 21 or to any person not listed on the emergency release form completed by the parent/guardian for the current school year unless authorized by the parent/guardian.**

Attendance records are maintained in the student's permanent school file along with academic and behavioral records. **Parents are responsible for the regular attendance of all school age children between the ages of 7 and 17 years.** The school social worker is available to respond to parents regarding the student's tardiness or absence from school. All tardy and absent time from school will be recorded. A *cumulative record* is kept of all time absent from school. (This includes absences, tardiness, appointments or early dismissals.) When absent, parents should contact the main office at 314-241-2295.

Tardiness:

When tardy, students are required to report to the office, sign in, and receive a tardy slip to report to their class. Any announcement regarding school closings, due to inclement weather or other circumstances will be carried on local television and radio stations.

- When arriving more than 30 minutes after the beginning of the school day, the parent is required to accompany the student into the building to sign in with the student and assist in explaining the reason for the student's tardiness. Although this is our preference, we understand that at times situations may arise in which the parent may need to call the school and notify us that your student will be late.
- A student with chronic tardiness will be referred to the school administration and follow-up will be done by the school social worker, when indicated.



Early Dismissal and Appointments:

Early dismissal requires a parent to sign the student out in the office. If the parent designates someone to retrieve the student, the parent must adhere to the following:

- Verify via email to the school secretary or designee, the name of the person who will be picking up the student.
- Any person picking up a student must be 21 years of age or older and on the child's Authorization To Release form and have appropriate identification– NO EXCEPTIONS!

Absence:

If your child will be absent due to an appointment scheduled during school hours, parents are asked to telephone the school or send a written statement before the absence. Administration discourages early dismissals because it negatively impacts student achievement and attendance.

- Each absence must be documented with a telephone call and a written statement from the parent/guardian or physician as appropriate.
- The parent of a student with a chronic medical condition is requested to submit annually a written statement from the student's health care provider verifying the student's absence is related to the existing medical condition. This information needs to be submitted to the school social worker and school nurse at the beginning of each school year.
- Extended illnesses at home or in the hospital must be documented with a telephone call and a written statement from the parent and the student's health care provider.
- The parents of students having more than 10 unexcused absences can be referred to juvenile court. Prior to referral to the court the parent will be requested to contact the school social worker. The parents will be notified in writing that a court referral is being made.

The school social worker can be contacted at the school when school is in session. Leave your name, the student's name and a telephone number where you can be contacted when the social worker is not at Gateway Middle School. You will be contacted as soon as possible. We suggest that you ask for the name of the person receiving your inquiry each time you contact or telephone the school regarding your child.

COMPUTER USE

Computers are to be used for assigned research, word-processing, and enhancing keyboarding skills. Unauthorized use and/or vandalism of computer hardware or peripherals will result in loss of computer privileges. **Replacement of computer parts due to vandalism will be at the expense of a student's parent or guardian.** Students enrolled at GMST, are expected to follow the rules, regulations, and policies of the St. Louis Public School District. **Authorization forms for use of the Internet signed by the parent must be returned before students will be allowed to use the computer.**

HOMEWORK POLICY

Studies on excellence in education encourage homework as a valuable tool for strengthening educational opportunities for all students. ***It is the policy of the St. Louis Public Schools that the teachers regularly assign homework that enhances the educational development of students.*** In adopting this Homework Policy, the Board reaffirms its belief that homework is an essential and required part of the student's total educational program for it broadens and extends the principles, concepts, and information taught and learned in the classroom. **In the event of an absence, it is the responsibility of the student to secure all missing assignments immediately upon return and return them within the time frame given by the teacher. For long-term illnesses (2 days or more) parents are required to contact the Main Office at and arrange to pick up their child's homework assignments.**

REPORTING PERIODS

The academic year is divided into 4 ten weeks periods called quarters. Parents will receive an academic report at the end of each five (5) week period. Progress Reports will be issued on September 16th, November 18th, and February 3rd this school year. Report Cards will be issued at the end of each quarter. Parent-Teacher Conferences are held to provide an opportunity for parents to discuss their child's academic progress. Parent Teacher Conferences will be held on October 17-21, March 13-17 and scheduled times to be announced. Any student receiving a failing grade in 2 subject areas during any reporting period will be issued a letter "Academic Concern" where teachers and/or administration will request individual parent conferences.

SCHOOL CLIMATE & CULTURE

All students have the right to a safe education. There is pride in Gateway Middle School. Everyone must work together to maintain a positive school environment. Gateway Middle students are expected to make informed decisions, think and act responsibly. Students are expected to follow the rules, regulations, and policies of the St. Louis Public School District. Please review the 'Students Rights and Responsibilities' handbook with your parent(s) or guardian(s) and sign the tear-out acknowledgment page and return it to school immediately.

UNIFORM/DRESS CODE POLICY

It is our goal to establish a culture of unity, sense of belonging, and Jaguar Pride! School uniforms assist in promoting a safe and healthy socio-emotional learning environment where students can focus on academics, the arts, and character development. Students and families are expected to adhere to the uniform policy below.

Uniform Shirts

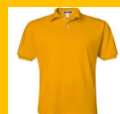
WHITE short/long sleeved polo collared shirts for 6th Grade.



FOREST GREEN short/long sleeved polo collared shirts for 7th Grade.



GOLD short/long sleeved polo collared shirts for 8th Grade.



Absolutely NO SAGGING will be permitted. Belts are to be worn daily with pants, skirts, and shorts.

PANTS, SHORTS, SKIRTS, JUMPERS

ALL grades are to wear khaki.



(No jeans, denim, or camouflage apparel are permitted)

All shorts, skirts, and jumpers must be knee-length.

Jackets and Sweaters

Jackets, sweaters, and hoodies should be uniform colors and are acceptable with the appropriate uniform shirt. **Hoodies (other than the colors of the grade level), sweatshirts and large coats are not permissible and WILL NOT be worn during school.** Large coats should be stored in student lockers.

Uniform Violations

Students will receive a loaner uniform if they are not in uniform. Students in violation of the uniform policy will receive an appropriate consequence as follows:

- 1st Offense: Loaner Uniform (Each Offense)
- 2nd Offense: Conference with Student
- 3rd Offense: Phone call to parent (s)/guardians
- 4th Offense: Discipline Referral
- 5th Offense: Admin conference with parent/guardian and student

If you have any questions regarding the uniform policy contact the building leader. If you need additional information on how to secure the uniform items, contact the school counselor **314-241-2295**. We will gladly work with families to help meet our students' needs.

TRANSITION PROCEDURES

Arrival

Students will enter the building using their assigned doors each morning using the following protocol:

1. Enter the building with book bags open.
2. Complete all required screenings as directed.
3. Place book bags, jackets, and other loose items on the metal detector table for inspection by security.
4. Walk in a single file line through the metal detector. If a student sets off the metal detector. They are to empty their pockets and walk back through. If the detector still beeps, security will use the hand held wand to further check the student. (Wand is the use of a hand-held metal detector)
5. After entering the building, students should proceed to their designated breakfast area

Dismissal

Students will prepare to exit the building each afternoon using the following protocol:

1. Students will report to their homeroom classes.
2. Team Leaders/Homeroom teachers will create a protocol for students getting their things out of their lockers and preparing for dismissal during designated times.
3. Cellphones will be returned to homerooms in the afternoon and returned to students upon dismissal.
4. Walkers and Pickups will be called down to the cafeteria before bus riders. Students are to **WALK** quietly down the hall to the front steps and straight to the cafeteria. Support staff will be stationed in the hallways to direct students. After all walkers and pickups are off the floor, the front doors will be closed.
5. Bus riders will be called down by floor. (8th grade, then 7th, followed by 6th).
6. When called teachers are to escort students down the back steps and out of doors 9 and 10. Students will walk to their bus and immediately board their assigned bus.

**** All students should be on their bus by 3:07! All students are to be dismissed from the classroom and escorted by teachers to their busses. Students are released by their teacher not the school bell. Again, ALL students should be on buses by 3:07.**

****To avoid students injuring themselves or others, missing the bus, or causing bus dismissal to prolong, horse playing and running WILL NOT BE TOLERATED.**

PLEASE NOTE THAT MORE DETAILED GUIDELINES MAY BE DEVELOPED TO ADDRESS HEALTH AND SAFETY CONCERNS AS NEEDED!

LOCKERS

Each student will be issued a combination lock and be assigned a locker for the school year. Students are responsible for maintaining the privacy of their lock combination number. Replacement locks are \$6.00. Students may use their locker only at designated times. Students are responsible for returning the lock to their advisory teacher prior to promotion to the next grade. Lockers should remain closed and locked at all times. Students who fail to lock their lockers will be responsible for any missing items. Students should keep their lockers neat and organized through periodic cleaning and removal of unneeded items. Students are not to place anything on the outside of the locker. Random locker checks will be done throughout the year.

Only locks issued by the school are permitted on the lockers. Locks not issued by the school will be immediately removed from lockers. The school will not be responsible to replace or remunerate for locks that are removed. Students are to use their lockers to store and retrieve books, coats, and other school materials during the designated time communicated by the grade level Team Leader. Students are only permitted to use their lockers during designated times because locker noise disturbs the instructional program. Students should plan ahead and choose the appropriate books and materials needed for their next classes. Students will be allowed to leave their class and go to their lockers at the teacher's discretion.

ELECTRONIC DEVICES

All parents and students must read, sign, and return the Cell Phone Contract (page 15) and Technology use Policy (page 16) before students receive any privileges.

Cell Phone Policy

Maintaining the integrity of the learning environment is our top priority.

- Students **WILL NOT** be permitted to have cell phones in their possession throughout the school day.
- **Students must turn their cell phone in to their homeroom teachers at the beginning of the school day.**

Cell phones will be individually bagged and locked away. Cellphones will be returned at the end of the day

during homeroom upon student dismissal. In the case of early dismissal, students should see the administrative assistant in the main office.

Should a student be observed using a cell phone, or a cell phone rings during the school day, discipline action may include but is not limited to in school suspension (ISS) referral and confiscation of the phone. Additionally, abusing this policy will result in the student losing the privilege to be able to carry a cell phone to school permanently, or for a period as determined by an administrator.

FIELD TRIPS

Students with acceptable behavior will participate in out-of-building field experiences. Parents of students with unacceptable behavior will be required to accompany them on out-of-building field experiences. **All students are required to submit a signed Field Experience form (permission slip) in order for students to participate in field experiences. Phone calls, faxes, and hand-written notes will not be accepted as parent permission slips. In many cases, transportation cost maybe at the expense of the parent. The school leader and/or teacher has the authority to excuse any student that may deem to cause inappropriate conduct or safety concern.**

LUNCH

1. Social Distancing will be adhered to at all times during the lunch period. **This procedure may be amended for safety and health reasons.**
2. Students will be escorted to lunch during their scheduled lunch period by their classroom teachers. Students are to be seated quietly in the cafeteria until their table is called to line up for lunch. Tables will not be called until all students are quietly seated in the cafeteria.
3. Lunch monitors will call students to line up for lunch.
4. Students will get their lunch from the cafeteria staff and then punch in their lunch ID number.
5. After getting their lunch, students are to return to their seat and complete eating their lunch.
6. Before leaving the cafeteria, students must have their eating area clean. All trash and debris must be in the trash can.
7. The last 10 minutes of lunch, students may be allowed to go out onto the school yard, **weather permitting.**
8. At the end of the lunch period, the adult monitor(s) will blow a whistle and students will line up in their designated location for re-entry into the building.

All meals are to be eaten in the lunchroom.

Gum and Sun Flower Seeds are not permitted in the school building. No food will leave the cafeteria. At the discretion of lunch monitors, recess or opportunities to access snacks may be revoked for failure to follow the lunch periods rule.

HALL PASSES

The school is responsible for the students between 7:50 a.m. and 3:02 p.m. It is necessary to know where students are during these hours. A certified hall pass will be issued to any student who has been given

permission to leave the classroom when the class is in session. When students pass from one class to another, they are to **walk** in the hallways, keeping to the right so all students may arrive on time to their class and in an orderly fashion. Students are required to have a hall pass issued by their classroom teacher or school administrator whenever they are in the hallway without adult supervision. Hall passes are issued in the following instances:

- Restroom visit (individual)
- Media Center (library) visit
- Class visit (to see another teacher in another class)
- Support services (nurse, social worker, counselor)
- Office visit (to go to the office for emergency reasons only)

When students have the privilege of passing in the hallway with a hall pass, it is expected that students are respectful of their learning and the learning of others. They are to arrive on time and follow the expected decorum for hallway behavior – quiet and well-mannered with adults and peers. Any student caught or reported to be on the elementary side of the building without administrator approval will face immediate consequences. Please refrain from instructing your middle school child to tend to an elementary family member unless the middle school and elementary office are notified and approval granted.

TRANSPORTATION

Students are expected to arrive at their bus stop on time, use extreme caution in approaching and leaving the bus, and behave in an orderly manner at all times to insure the safety of all. Transportation concerns should be reported to the assistant principal or dean of students. Call First Student for pickup/drop off concerns.

Students who do not use transportation provided by the St. Louis Public Schools should make their afternoon travel arrangements prior to coming to school in the morning. It is expected at the middle school level that students take more responsibility for themselves, and not have to make daily contact with a parent for those arrangements. RIDING THE SCHOOL BUS IS A PRIVILEGE. IT IS ULTIMATELY THE PARENT'S RESPONSIBILITY TO SEE THAT THEIR CHILD IS AT SCHOOL EVERY DAY AND THAT STUDENT BUS BEHAVIOR ALLOWS FOR A SAFE AND ORDERLY BUS RIDE

Transportation: First Student

1. Spring Street	314-772-3184	(Routes 1000-1999)
2. Union/70	314-389-1111	(Routes 2000-2999)
3. Hall Street	314-621-9790	(Routes 3000-3999)

After School Activities:

Students must meet the following requirements to participate in after school activities and sports:

- No out of school or in school suspensions
- No F's on progress reports or report cards
- 90% attendance percentage
- Dressed in uniform daily (unless authorized by administration)

SUPPORT SERVICES

COUNSELING AND SOCIAL SERVICES

The Counselor and Social Worker are available to provide a variety of services to all students and families in an effort to encourage regular attendance, build positive character and maximize achievement. Career guidance and referrals for special education concerns and/or needs are also offered.

HEALTH SERVICES

The School Nurse is available for health concerns. All students entering middle school are required to have an updated immunization history to include **3 hepatitis dates, 2 MMR dates and a Td booster.** Students should receive needed immunizations over the summer break, and then send an official copy from their medical provider and/or a copy of the shot record with the student's name and birth date to the school nurse.

The nurse is **not allowed to dispense any medication (this also applies to adults) nor is she to administer any medication without a completed medication form signed by a licensed physician and a parent or legal guardian. All medication must be received in original labeled container with the student's name on it.**

When a student becomes sick at school, he/she will see the school nurse. After the nursing evaluation, if it is necessary for the student to go home the legal parent/legal guardian will be contacted by the nurse. The school nurse should be informed if your child has any health concern (asthma, allergies, diabetes, seizures, heart issues, takes daily medication, etc.).

In addition, please be advised of the following:

1. All medical excuses must be updated with a physician's statement every school year.
2. A completed physical examination is required of all students *new* to the St. Louis Public Schools.
3. For students with health concerns, a yearly completed physical examination is required.
4. To participate in supervised interscholastic athletics, a physician's signed physical examination is required yearly.

POSITIVE BEHAVIOR INTERVENTION SUPPORT - PBIS

The purpose of this initiative is to increase the positive behavior of our students, with the understanding that behavioral skills impact academics, socialization, and many other aspects of our students' lives. PBIS allows for teachers to gain some insight and understanding of students with challenging behaviors. Gateway Middle School will promote positive behavior of students by encouraging them to "Be Responsible, Be Respectful and Be Their Best". Students will engage in learning activities throughout the year that focuses on this motto. We encourage Gateway Middle School parents to speak with their students about lessons and activities they participated in to promote positive behavior.

Student Name: _____
Grade: _____

Gateway Middle School MST Cell Phone Contract

Should a student not have this signed contract on file, he/she will lose the opportunity for a warning and have the cell phone privilege revoked for the remainder of the school year.

Maintaining the integrity of the learning environment is the top priority.

- Students will not be permitted to have cell phones in their possession throughout the school day.
 - Students must turn in their cell phone to their homeroom teachers at the beginning of the day.
 - Cellphones will be locked away and returned to homeroom teachers at the end of the day.
- Homeroom teachers will return cellphones to students upon dismissal.

Should a student be observed using a cell phone, or a cell phone rings during the school day, discipline action may include but is not limited to in school suspension (ISS) referral and confiscation of the phone. Additionally, abusing this policy will result in the student losing the privilege to be able to carry a cell phone to school permanently, or for a period as determined by an administrator.

Student Contract

I, _____ (student's name) understand that possession of a cellular device on campus is a privilege, and that it may be revoked at any time by the administration for violating this school policy regarding such possession, which I have been provided with, read, and understand. **Furthermore, I understand that the school and its employees are in no way responsible for any theft or damage of my cellular phone while on school grounds. The school is not obligated to investigate the loss or damage of any phone.**

Student Signature: _____ Date: _____

Cell phone make and model: _____

Cell phone number: _____

Parent Contract

I, _____ (parent's name) understand that this contract is regarding my child's possession of a cellular device on campus. **Furthermore, I understand that the school and its employees are in no way responsible for any theft or damage of my cellular phone while on school grounds. The school is not obligated to investigate the loss or damage of any phone. Should my child's phone be confiscated, I understand that it will only be returned when I come to the school to retrieve it and that no exceptions will be made.**

Parent/Legal Guardian Signature: _____ Date: _____



**Gateway MST Middle School
1200 N. Jefferson Ave.
St. Louis, Missouri 63106**

**ST. LOUIS PUBLIC SCHOOLS
TECHNOLOGY USAGE
DISTRICT NETWORK/INTERNET ACCESS AND ASSIGNMENT OF E-MAIL ACCOUNT**

STUDENT AGREEMENT

I have read the St. Louis Public School District Technology Usage Policy, administrative regulations, and guidelines and agree to abide by their provisions. I understand that violation of these provisions may result in disciplinary action taken against me, including but not limited to suspension or revocation of my access to district technology, and suspension or expulsion from school.

I understand that my use of the District's technology is not private and that the school district may monitor my use of district technology, including but not limited to accessing browser logs, e-mail logs, and any other history of use. I consent to teacher monitoring of my activities on the District network or the Internet. I consent to district interception of or access to all communications I send, receive or store using the District's technology resources, pursuant to state and federal law.

Signature of Student

Date

Printed Name (print clearly)

Home Address: _____

Home Phone Number: () _____

Signature of Parent/Guardian

Date